

Drop Classes

- Log on to MECC webpage www.mecc.edu.
- Click on **MECC Online** to go to the MECC *Online* information page.
- Click on the **MECC Online Login** button.
- Enter your User Name and Password.
- Click on **VCCS SIS8.9 – Student Information System**.
- Click **Self Service**.
- Click **Student Center**.
- Click **Drop a Class** in the Academics>Enrollment area to go to Step 1 of 3.
- If the incorrect term is displayed select another term and click **Change**.
- **Select** the class or classes you wish to drop.
- Click the **Drop Selected Classes** button.
- Confirm your selection of classes to drop and then click the **Finish Dropping** button to process your drop request.
- Step 3 – **View Results**

Jessica Stapleton

my class schedule class search add drop swap

Drop Classes

3. View results

View the results of your enrollment request. Click Fix Errors to make changes to your request.

2006 Fall | Credit | Mountain Empire Community Coll

Success: dropped Error: unable to drop class

Class	Message	Status
IND 137	Message: You have been given a grade of W for this class.	✓

MAKE A PAYMENT MY CLASS SCHEDULE

My Class Schedule Class Search Add Drop Swap

go to ...

- Click the **My Class Schedule** button to view your current class schedule.
- To print a copy of your class schedule click the **Print Icon** in the Standard Toolbar of your browser.
- **NOTES:**
 - If you drop a class after the last date to withdraw, the grade automatically becomes an “F” grade.
 - If you drop a class prior to the last date to add classes you will receive a full refund of tuition and no grade for this class..
 - If you drop a class after the last date to add classes but before the last date to withdraw, you will receive a grade of “W” for this class.