

Career Studies include variable length programs for students. Options amount to the equivalent of one or more semesters of full-time community college work (9-29 credits).

To be admitted to a Career Studies Certificate Program, one must meet the general requirements for admission to the College. Some courses may require prerequisites or demonstrated entry-level proficiency.

Career Studies (221-203-02)

Accounting

	<i>Lec</i>	<i>Lab</i>	<i>Crse</i>
	<i>Hrs.</i>	<i>Hrs.</i>	<i>Cr.</i>
First Semester			
ACC 211 Prin. of Accounting I	3	0	3
BUS 241 Business Law I	3	0	3
ITE 115 Introduction to Computer Applications & Concepts	3	0	3
MTH 141 Business Math	3	0	3
Total			12
 Second Semester			
ACC 124 Payroll Accounting	3	0	3
ACC 212 Prin. of Accounting II	3	0	3
ACC 215 Computerized Accounting	3	0	3
ACC 261 Prin. of Federal Taxation I	3	0	3
ACC 231 Cost Accounting	3	0	3
Total			15

27 credits required to graduate

Faculty Contacts

Mr. Jim Bates

Location: Phillips-Taylor Hall